

*****February 1, 2016*****

The Board of County Commissioners met in regular session on Monday, February 1, 2016. Commissioner Bixby, Commissioner Graeber, Commissioner Holland present. Also present: Patrick Hurley, County Administrator; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Jeff Culbertson, GIS Director; Linda Lobb, Council on Aging Director; Lynn Looney, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Lynn Looney commented on the condition of County Road 18 indicating it is in deplorable conditions.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the January 28, 2016 meeting minutes.

Motion passed, 3-0.

Jeff Culbertson presented the quarterly report for GIS indicating they have selected Surdex to fly new aerial photos for each city and county in the MARC region.

Mr. Culbertson indicated GIS is finishing up quality control checks mapping the MG911 map layers created for the Sheriff's Dispatch in the new 911 system.

Linda Lobb presented the quarterly report for Council on Aging indicating the wheelchair rides have increased to 500 rides.

Ms. Lobb requested the removal of Unit #9 from the Council on Aging Transportation Fleet that has over 135,000 miles. The mechanical and body condition has deteriorated to a point that it has been listed as not safe to drive.

A motion was made by Commissioner Graeber and seconded by Commissioner Holland for approval to sell Unit #9 through Purple Wave.

Motion passed, 3-0.

Ms. Lobb requested funds in the amount of \$600.00 from the Memorial Account to cover expenditures for Operation Red File. Operation Red File is a program that provides a file of senior's health issues that can be easily accessed by EMS or Fire Department that is kept on the refrigerator in the senior's home.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve \$600.00 from the Memorial account for Operation Red File.

Motion passed, 3-0.

Ms. Lobb indicated a staff member completed training and received certification for VITA Tax Service. She indicated the Council on Aging will offer the service with the age restriction of 65 years old with two days a week in Leavenworth and one time in Basehor and Tonganoxie.

Janet Klasinski received a request from the Supreme Court of Kansas for appointment of a non-lawyer member to the Judicial Nominating Commission.

A motion was made by Commissioner Bixby and Commissioner Graeber to appoint Lois Meadows to the Judicial Nominating Commission.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the OCB's and authorize the Chairman to sign and date the same.

Motion passed, 3-0.

The Board adjourned at 9:43 a.m.

Final Approved

*****February 4, 2016*****

The Board of County Commissioners met in regular session on Thursday, February 4, 2016. Commissioner Bixby, Commissioner Graeber, Commissioner Holland present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, EMS and Health Department Director; Sean Crittendon, Juvenile Services Director; Brigid McCaully, Business Manager; Mike Spickelmier, Public Works Director; Charles Frentrop, Resident; Harry Bannister, Resident; Representatives from the Tonganoxie Mirror; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Charles Frentrop lives on 158th and Kreider Road and commented about the chip and seal on his road. He indicated it is coming up and creating a lot of dust.

Mr. Frentrop also commented on the semis that are travelling 158th St indicating there is a K 32 sign that no one knows who put it there. The semis are following that sign down to the caves creating traffic that should not be on that road.

Mike Spickelmier indicated he would look at the sign because Public Works is obligated to remove any non- standard signs.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the February 1, 2016 meeting minutes.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber for approval of the agenda for the week of February 8, 2016.

Motion passed, 3-0.

Jamie Miller presented the quarterly report for Health Department indicating user fee revenue collected and grants received are on track.

Mr. Miller indicated there was a break-in to a Health Department trailer on January 12, 2016. The Sheriff's Department is working to get the items back.

Mr. Miller presented the quarterly report for EMS indicating the 2015 revenue came in at \$2,656,147.00 due to the call volume increasing.

Mr. Miller requested replacement of EKG machines that are lease purchased through vendor.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to authorize Jamie Miller to move forward with lease purchase for 36 months of cardiac monitors from Physio Control.

Motion passed, 3-0.

Sean Crittendon presented the quarterly report for city/county probation and adult community corrections indicating the budgets are on track and have been assessing personnel for better efficiency.

Mr. Crittendon indicated SB367 has been introduced revamping the juvenile justice code and how juvenile justice is addressed in the State of Kansas.

Mr. Crittendon indicated Atchison County is requesting reimbursement of \$4,421.98 to their general fund for a position they continued funding after the decision was made to share the cost of that position.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to reimburse Atchison County in the amount of \$4,421.98.

Motion passed, 3-0.

Mr. Crittendon indicated three full time employees from JDC have resigned but have been able to promote from within.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the OCB's and authorize the Chairman to sign and date the same.

Motion passed, 3-0.

David Van Parys indicated the County received two bids for the official County newspaper, The Leavenworth Times and the Tonganoxie Mirror. The Leavenworth Times bid at \$1.80 per column inch with a circulation of 2,753 subscribers. The Tonganoxie Mirror bid at \$6.45 per column inch with a circulation of 468 subscribers.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to accept the bid of the Leavenworth Times as the official County newspaper.

Motion passed, 3-0.

Commissioner Graeber commented that there is a meeting Wednesday, February 10th in the legislature regarding the tax lid bill proposal. He suggested Pat Hurley appear at the hearing and speak for Leavenworth County.

A motion was made by Commissioner Graeber seconded by Commissioner Bixby to have Pat Hurley represent Leavenworth County at the legislation meeting.

Motion passed, 3-0.

Mr. Van Parys is finalizing a draft MOU between the cities of Leavenworth and Lansing and the County of Leavenworth regarding the terms and conditions of the improvement of Eisenhower Road. He requested permission to send the draft copy to Public Works and the cities to review.

The Board adjourned at 10:44 a.m.

*****February 8, 2016*****

The Board of County Commissioners met in regular session on Monday, February 8, 2016. Commissioner Bixby, Commissioner Graeber, Commissioner Holland present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Mike Spickelmier, Public Works Director; Dave Lutgen, Public Works Deputy Director; Doug Smith, Road and Bridge; John Forslund, P.E.; Trevor Huhn, Buildings and Ground; Tammy Saldivar, Solid Waste; Fran Keppler, Noxious Weeds; John Matthews, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the February 4, 2016 meeting minutes as amended.

Motion passed, 3-0.

Mike Spickelmier indicated the sign located at 158th and Loring Road is a M1-6 which is a county route marker. He indicated it is directing traffic to Route 32, not K-32 and should remain in place per MUTCD standards.

Public Works presented their monthly report.

Mr. Spickelmier received a request from MARC to fill the vacancy of an alternate on the TTPC and sub committees for MARC. He requested to appoint Dave Lutgen as his alternate.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to appoint Mike Spickelmier as a member and Dave Lutgen as alternate to the TTPC and subcommittees.

Motion passed, 3-0.

Bridge E-20 (Cemetery Road South of Easton over Dawson Creek), finishing utility relocation and completed property acquisitions.

Bridge HP-10 & HP-17 Bridge Replacement (207th St and Stranger Road), utility relocation

Bridge SH-15 (Stillwell Road east of 198th Street), in house design is in process

John Forslund briefed the BOCC on the 147th St. sales tax project indicating the legal descriptions on right of ways will be finished this month and a rough draft of plans have been submitted.

Mr. Forslund indicated Wilson and Company have been notified of their selection on the Eisenhower Road sales tax project and have been asked for a fee proposal by end of month.

Mr. Forslund indicated the field work is completed, design map is finished and cross road structures are being sized on the McIntyre Road sales tax project. He indicated the r-cut decision will not be made until the 2017 KDOT budget is finalized.

Trevor Huhn had no updates for buildings and grounds or the sewer districts.

Doug Smith requested authorization to solicit road oil.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to authorize Public Works to solicit for road oil.

Motion passed, 3-0.

Mr. Spickelmier requested authorization to solicit bids for pick-up trucks for Public Works, EMS and Emergency Management. Public Works is requesting to include all of the trucks into one bid package.

Commissioner Bixby tabled this matter until Thursday.

Fran Keppler requested authorization to solicit for the purchase of chemicals for resale to Leavenworth county residents.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to authorize Public Works to solicit for bids for the purchase of chemicals for Noxious Weeds.

Motion passed, 3-0.

Mr. Spickelmier requested the BOCC to adopt a proposed Transfer Station Fee in regards to brush to be set at \$30 per ton.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to adopt the proposed Transfer Station Fee Schedule and implementation to begin April 1, 2016 along with appropriate public notification to modify brush \$30 per ton.

Motion passed, 3-0.

Mr. Spickelmier has been working with David Van Parys and Rural Water District #5 to move water lines on 207th St. He indicated AT&T has moved lines on 171st and Gilman Road.

David Van Parys indicated if the water lines are located within the county right of way then any movement should be at the expense of Rural Water District #5. If the water lines are located in private easements, then the County would be responsible for the expense.

Mr. Van Parys advised he would initiate discussion with Rural Water District #5.

Commissioner Holland inquired about a stretch of road between Leavenworth Road and Donahoo Road on 179th St. as to why this cannot be chip-sealed.

Mr. Spickelmier indicated a public hearing was presented to the residents for proposal of a benefit district. The residents were not interested in expending the funds. The PRP status is suspended since there is not 100% participation.

Commissioner Bixby asked if the County could contribute to link the two paved areas together.

Pat Hurley will meet with Mike Spickelmier and David Van Parys to look into any potential legal issues.

Mr. Spickelmier inspected County Road 18 indicating the patch is in poor shape and will be addressed when the weather warms up.

Mr. Spickelmier advised Public Works is in the process of getting proposals on rock crushing indicating a committee will review proposals for a quarry operations plan. He suggested Commissioner Bixby sit on the committee since the Tonganoxie Quarry is in his district.

Commissioner Graeber expressed his thanks to John Forslund for his work on the new Annex.

Janet Klasinski presented an invitation to the BOCC to the Northeast Kansas Highway Officials conference in Atchison on March 31, 2016.

Commissioner Holland will attend the LCDC meeting on Thursday, February 11, 2016.

The Board adjourned at 10:51 a.m.

Final Approved

*****February 11, 2016*****

The Board of County Commissioners met in regular session on Thursday, February 11, 2016. Commissioner Bixby and Commissioner Graeber are present, Commissioner Holland is absent. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jeff Joseph, Planning and Zoning Director; Larry Malbrough, Information Systems Director; Chuck Magaha, Emergency Management Director; Joe Herring, Herring Survey; Brian DePriest, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Joe Herring indicated a property at 23751 163rd St. sits too close to the road according to today's regulations and asked the BOCC to consider an exception to the regulation and for it to be grandfathered in.

Jeff Joseph indicated the owners are planning to change configuration of parcel and the grandfathering goes away.

Commissioner Graeber requested Mr. Joseph bring this back to the BOCC on Monday.

Brian DePriest owns Leavenworth Health Club and has been approached by Leavenworth County employees about a discount at his health club. He asked if he could put together some information for a discount package to offer Leavenworth County and present it to the BOCC.

Commissioner Bixby requested Mr. DePriest to get the information to Pat Hurley

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to appoint Commissioner Bixby as acting chairman in the absence of Chairman Holland.

Motion passed 2-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to have Commissioner Graeber sign and date the OCB's.

Motion passed, 2-0.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the February 8, 2016 meeting minutes.

Motion passed, 2-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby for approval of the agenda for the week of February 15, 2016.

Motion passed, 2-0.

Jeff Joseph presented the quarterly report for Planning and Zoning indicating the BOCC approved a five lot subdivision for Cocheta Crossing with a clean out instead of a fire hydrant. Mr. Joseph advised that Fire District One is requiring a fire hydrant for that location.

The item was tabled until Monday.

Larry Malbrough presented the quarterly report for Information Systems indicating the final payment for the 2011 phone lease was made.

Mr. Malbrough indicated there is a problem with the sound system at the new Annex in the Treasurer's office that is causing feedback at the customer windows. He will be working with Mr. Forslund to get the matter resolved.

Mr. Malbrough advised the contracts for communication circuits which involve internet and phone services will expire in September 2016. Information Systems will review renewal options and will contact AT&T for proposals.

Chuck Magaha presented the quarterly report for Emergency Management indicating there were several documented emergency incidents to include 4 hazardous material calls and several structure fires.

Mr. Magaha attended the annual National Incident Management Conference to enhance the skills of the planning process during and after a disaster.

The American Red Cross is asking to stage a small response trailer for sheltering of citizens in Tonganoxie area. They are wishing to place the trailer in the rear parking lot behind the EMS station at the old Annex building.

It was the consensus of the board to allow the American Red Cross store the trailer at the old Annex building with the understanding the County will not held be responsible for any theft or damage to the trailer.

Mr. Magaha requested to send out RFP's to replace the 2010 Suburban and 2002 Explorer in his department due to cost of maintenance.

Commissioner Bixby tabled this matter until Monday and asked Pat Hurley to check with the Sheriff's Department and Council on Aging to see if they have any replacement vehicles to add to the bid package.

David Van Parys presented a draft MOU between the city of Lansing, city of Leavenworth and Leavenworth County for the Eisenhower Road sales tax project outlining the responsibilities of each entity.

The Board adjourned at 10:35 a.m.

***** February 15, 2016 *****

The Board of County Commissioners met in regular session on Monday, February 15, 2016. Commissioner Bixby and Commissioner Graeber present, Commissioner Holland absent. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jeff Joseph, Planning and Zoning Director; Krystal Davis, Assistant Planner; Bob Weber, County Appraiser; Mike Spickelmier, Public Works Director; Doug Smith, Road and Bridge; Chris Collins, County Shop; Jamie Miller, EMS Director; Chuck Magaha, Emergency Management Director; Rick Huhn, Fire District One Chief; Joe Herring, Herring Survey; Larry Hahn, Hahn Survey; John Matthews, Resident; Dustin Anaya, Resident; John and Michelle Foley, Residents; Dayle Reynolds, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to appoint Commissioner Bixby as acting chairman in the absence of Chairman Holland.
Motion passed 2-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the February 11, 2016 meeting minutes as amended.
Motion passed, 3-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby that if the American Red Cross parks their trailer at the old Annex building it is done so at their own liability.
Motion passed, 2-0.***

Bob Weber advised that John and Michelle Foley made application for property tax abatement relief for a homestead that was destroyed by fire.

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to grant relief by tax abatement in the amount of \$939.84 to John and Michelle Foley.
Motion passed, 2-0.***

Krystal Davis presented case number DEV-16-014 a consideration for a revision of additional restrictions on a recorded plat. The applicant is requesting removal of restriction #4 indicating a shared driveway between Lot 2 and Lot 6. After the final plat was recorded, a fire hydrant was installed in the area of the proposed shared driveway.

***A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to grant removal of restriction #4 on the recorded plat.
Motion passed, 2-0.***

Ms. Davis presented case number DEV-15-115/116 indicating the issue is that the BOCC previously removed condition #5 requiring a fire hydrant and replacing it with the installation of a clean out.

Chief Rick Huhn of Fire District One stated in a letter that a clean out cannot be used for firefighting and will not serve to save life or property.

The applicant, Dustin Anaya indicated the existing line will not support the fire hydrant so the sole cost would be on him.

Jeff Joseph suggested reinserting condition #5 then the applicant could work on a solution for a fire hydrant or alternative with Fire District One and Emergency Management before the plat can be recorded.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the plat with the reinstatement of condition #5 for the applicant to work on a solution with Fire District One and Emergency Management regarding the installation of a fire hydrant or approved alternative.

Motion passed, 2-0.

Mr. Joseph presented case number DEV-16-016 indicating the applicant is requesting a waiver of the legal process to subdivide their property located at 23751 163rd St. He advised the house is located close to the road and it doesn't meet the setback requirements.

Joe Herring advised he is not asking to waive a legal process but that a grandfathered house built in 1940, prior to any regulations, not effect a boundary adjustment.

David Van Parys indicated he will look into the matter and will advise the BOCC on Thursday.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to table case number DEV-16-016 until Thursday.

Motion passed, 2-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to have Commissioner Graeber sign and date the OCB's.

Motion passed, 2-0.

Mike Spickelmier requested approval for solicitation of bids for pick-up trucks for Public Works, EMS and Emergency Management to include in one bid package.

Chuck Magaha indicated the Sheriff has approved him to utilize a bid with his department for a replacement vehicle for Kim Buchanan.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve Public Works authorization to solicit for bids for pick-up trucks.

Motion passed, 2-0.

The Board adjourned at 10:09 a.m.

*****February 18, 2016*****

The Board of County Commissioners met in regular session on Thursday, February 18, 2016. Commissioner Bixby and Commissioner Graeber are present, Commissioner Holland is absent. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Jeff Joseph, Planning and Zoning Director; Linda Lobb, Council on Aging Director; Joe Herring, Herring Survey; Dayle Reynolds, Resident; Louis Klemp, Resident; Crystal Swan Blackdeer, Leavenworth Human Society; Karol Lohman, K-State Extension Agricultural Agent; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Crystal Swan Blackdeer requested the BOCC to consider an equal donation of \$1000 to the Leavenworth County Humane Society that was approved to the Leavenworth Animal Welfare Society on January 7, 2016.

Carol Lohman updated the BOCC about highlights their office has been working on to include Little Stranger Church Restoration, Master Gardener's library presentations and the KSU Beef Producer Calving School.

Louis Klemp spoke on a number of topics.

Joe Herring requested to table Case Number DEV-16-016 until Monday when a full Board is present.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the February 11, 2016 meeting minutes.

Motion passed, 2-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber for approval of the agenda for the week of February 22, 2016.

Motion passed, 2-0.

Janet Klasinski presented a bid from Young Sign for signage at the new Annex building. They recommended 36 inch lettering on the south side of the building at the cost of \$5616.00 to include installation.

Ms. Klasinski advised the sign that was located at the old Annex could be used for the new Annex by taking the frame and replacing the letters only and placing it on the north side of the building. The cost would be \$1200.00 to include installation.

Ms. Klasinski indicated she will present more information on Thursday to include interior signage.

Linda Lobb requested approval to solicit bids for the homebound meal delivery program, congregate dining centers and consumable supplies.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to authorize Council on Aging to solicit bids for consumable supplies and catering for the nutrition program.

Motion passed, 2-0.

Pat Hurley indicated the legislature has passed the budget and as a result they advanced their schedule.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have Commissioner Bixby sign and date the OCB's.

Motion passed, 2-0.

David Van Parys advised he contacted Leavenworth Jefferson Electric regarding the utility move on 207th St. and will be checking with Rural Water District #5. He indicated the issues are minimal with Leavenworth Jefferson Electric and their staff along with Public Works will work on resolving those issues.

The Board adjourned at 10:36 a.m.

Final Approved

***** February 22, 2016 *****

The Board of County Commissioners met in regular session on Monday, February 22, 2016. Commissioner Holland, Commissioner Graeber and Commissioner Bixby present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; James Kraatz, Senior Planner; Joe Herring, Herring Survey; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the February 18, 2016 meeting minutes.

Motion passed, 2-0 Commissioner Holland abstaining.

James Kraatz presented case number DEV-16-016 indicating the applicant is requesting a waiver of the legal process to subdivide their property located at 23751 163rd St. He advised the house is located close to the road and it doesn't meet the setback requirements.

David Van Parys suggested an appropriate motion would be due to the grandfathered situation on this specific tract the Board feels that a boundary line adjustment would be appropriate.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber that due to the grandfathered situation on this specific tract, a boundary line adjustment is appropriate for 23751 163rd St.

Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to have the chairman sign and date the OCB's.

Motion passed, 3-0.

Commissioner Bixby expanded on Commissioner's Graeber comment from last week about the possibility of attracting the American Royal in locating to Leavenworth County and directed Mr. Van Parys to make inquiries to the city councils.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to go into Executive Session for 15 minutes to discuss pending litigation. Present: The three Commissioners and Roger Marrs. Executive session began 9:40 a.m.

Motion passed, 3-0.

Commission returned from executive session at 9:55 a.m., no official action was taken.

The Board adjourned at 10:00 a.m.

*****February 25, 2016*****

The Board of County Commissioners met in regular session on Thursday, February 25, 2016. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Jeff Joseph, Planning and Zoning Director; James Kraatz, Senior Planner; Jillian Ogden, Planner; Tamara Copeland, Human Resources Director; Jamie Miller, EMS Director; Todd Thompson, County Attorney; Andy Dedeke, Leavenworth County Sheriff; Joe Herring, Herring Survey; John Matthews, Resident; Louis Klemp, Resident; Heidi Ulloa, Resident; Christopher and Sarah Gast, Resident; Daren Leach, Resident; Darrell Spratt, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve the February 22, 2016 meeting minutes.

Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby for approval of the agenda for the week of February 29, 2016.

Motion passed, 3-0.

Todd Thompson presented a briefing report requesting an additional \$17,000 for an attorney that was hired and for additional staffing.

Commissioner Bixby commented he would like to wait until the pay plan is complete before approving this request. He indicated Human Resources Director, Tamara Copeland had earlier estimated a mid-February date but federal reporting requirements and new payroll software implementations had delayed the pay plan from being submitted.

A motion was made by Commissioner Graeber to approve \$17,000 to the County Attorney's Office for additional staffing.

Motion died for lack of second.

A motion was made by Commissioner Graeber to approve the request of \$11,000 to retain the attorney.

Motion dies for lack of second.

Mr. Thompson indicated he has the money in the budget and may have to address the issue at a later time.

Tamara Copeland presented the quarterly report for Human Resources indicating they had an annual KERIT Workers Comp audit and there were no issues identified.

Ms. Copeland indicated she met with Reilly & Sons and Hallier Reed to discuss 2016-2017 medical insurance needs to assess options to meet more of employee's medical insurance needs while trying to keep costs down for the County.

Ms. Copeland stated the draft pay plan is coming along and will be scheduling meeting with the administrator, department heads and elected officials to go over the pay plan and develop funding strategies. She hopes to have a completed plan by May 1, 2016.

Commissioner Bixby commended Ms. Copeland and her department for all the hard work on the federal reporting.

The board recessed for 3 minutes.

Planning and Zoning presented Case Number DEV-16-002/003 requesting approval of Ida Acres for a non-compliant parcel.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber for discussion. Final motion approved preliminary and final plat for Ida Acres subject to all conditions. Motion passed, 3-0.

Planning and Zoning presented Case Number DEV-15-127 a special use permit for Gast Auto Repair. The applicant is requesting a special use permit to operate a small auto repair shop on his property where the applicant is the only employee.

Commissioner Holland opened public hearing and no one commented against the permit.

The applicant, Christopher Gast, spoke in favor of the permit indicating he wants to do the right thing by applying for the permit.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the special use permit to operate a small auto repair shop subject to all conditions. Motion passed, 3-0.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve and execute Resolution 2016-4. Motion passed, 3-0.

Planning and Zoning presented Case Number DEV-15-128 a special use permit for a repair service for Daren's Countryside Repair. The applicant is requesting a special use permit renewal and operating under a 10 year permit.

The applicant, Daren Leach stated in 15 years there have been no complaints about his shop.

Commissioner Holland opened public hearing and no one commented against the permit.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve a 10 year special use permit for a repair service for Daren's Countryside Repair subject to all other conditions. Motion passed, 3-0.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to approve and execute Resolution 2016-5. Motion passed, 3-0.

Jamie Miller requested to accept the bid on ambulance #9115 from ARV in amount of \$156,840.00 to include a trade-in value of \$9,750.00.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to accept the bid from ARV.

Motion passed, 3-0.

Janet Klasinski presented a bid from Young Sign Company for signage at the new Annex to include 36 inch letters on the side of the building in the amount of \$5,600.00, \$1,200.00 using the existing sign at the old Annex for EMS with new letters and same framework, \$3,429.00 for a 5 x 10 non-illuminated sign for the new Annex and \$1,396.00 to refurbish an old sign for the ground.

Commissioner Bixby requested Ms. Klasinski to have the contractor check with the City of Tonganoxie to make sure they comply with the local ordinances.

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the bid from Young Sign Company for signage not to exceed \$12,000.00.

Motion passed, 3-0.

Ms. Klasinski asked to pay out of the remaining funds from the lease purchase and it was the consensus of the Board to do so.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have the chairman sign and date the OCB's.

Motion passed, 3-0.

The Board recessed at 11:09 a.m. to review bills for the remainder of the day.

*****February 29, 2016*****

The Board of County Commissioners met in regular session on Monday, February 29, 2016. Commissioner Holland, Commissioner Graeber and Commissioner Bixby are present. Also present: Patrick Hurley, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Bob Weber, County Appraiser; Mike Spickelmier, Public Works Director; John Forslund, P.E.; Joe Herring, Herring Survey; Greg Kaaz, Kaaz Construction; John Matthews, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Bixby and seconded by Commissioner Graeber to approve the February 25, 2016 meeting minutes as amended.

Motion passed, 3-0.

Bob Weber presented the quarterly report for the County Appraiser's Office indicating real estate change of value notices will be mailed March 1 for the 2016 tax year.

Mr. Weber indicated agriculture properties have gone up an average of 20% from 2015 to 2016 in Leavenworth County and the average sales prices of homes increased 18% from 2014 to 2015.

A motion was made by Commissioner Graeber and seconded by Commissioner Bixby to have the chairman sign and date the OCB's.

Motion passed, 3-0.

David Van Parys opened the discussion regarding the potential to use a design build for county road projects.

Mike Spickelmier indicated if a design build is considered on the Eisenhower project it would preclude the county from soliciting for MARC funds.

Commissioner Bixby indicated he thought design build would work for the secondary road projects.

Mr. Van Parys requested an executive session to discuss potential litigation.

A motion made by Commissioner Bixby and seconded by Commissioner Holland to go into Executive Session for 15 minutes to discuss potential litigation. Present: The three Commissioners, David Van Parys and Patrick Hurley. Executive session began at 10:10 a.m.

Motion passed, 3-0.

Commission returned from executive session at 10:25 a.m., no official action was taken.

Commissioner Holland requested 179th St. be a topic of discussion for Thursday.

A motion was made by Commissioner Holland and seconded by Commissioner Graeber for approval of the bills that have been signed by the Commission.

Motion passed, 3-0.

The Board adjourned at 10:36 a.m.